

**Proposal for
Appointment of Agency for Consultation/Services for
Electrical Connections Planning for Bank**



**M. P. RAJYA SAHAKARI BANK MARYADIT. (H.O.)
T. T. NAGAR, NEW MARKET
BHOPAL (M.P.)
PIN-462003**

Disclaimer

All information contained in this RFP Document provided / clarified is in good interest and faith. This is not an agreement and this is not an offer or invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the presentation of this RFP document, the interested bidders shall satisfy themselves that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested Bidders are required to make their own enquiries and assumptions wherever required.

Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the RFP document is complete in all respects and firms submitting their bids are satisfied that the RFP document is complete in all respects.

M.P. Rajya Sahakari bank Maryadit (hereafter referred to as “Bank”) reserve the right to reject any or all of the applications submitted in response to this RFP document at any stage without assigning any reasons whatsoever. Bank, also reserves right to withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this RFP document.

Bank, reserves the right to change/ modify/ amend any or all of the provisions of this RFP document without assigning any reason. Any such change would be communicated to the bidders by posting it on the website of MP Tenders. Neither Bank office, Bhopal nor their employees and associates will have any liability to any prospective Bidder interested to apply or any other person under the law of contract to the principles or resolution or unjust enrichment or otherwise for any loss, expense or damage which may raise from or be incurred or suffered in connection with anything contained in this RFP document, any matter deemed to form part of this RFP document, the award of the Assignment, the information and any other information supplied by or on behalf of Bank or their employees and Bidder or otherwise arising in any way from the selection process for the Assignment.

Information provided in this document or imparted to any Bidder as part of RFP process is confidential to Bank and shall not be used by the Bidder for any other purpose, distributed to, or shared with any other person or organization.

M.P. Rajya Sahakari Bank Maryadit
Head Office, T.T. Nagar, Bhopal

Notice Inviting E-tender

Online proposals are invited on prescribed form from reputed Proprietorship firm OR a Limited liability partnership (registered under the Limited Liability Partnership Act, 2002) OR a Private limited company (registered under Companies Registration Act 1956 or 2013) of India. Who have adequate experience in advance technology using AI/ML for the optimum electrical connection planning till on 22/03/2025 upto 03.00 pm. Details are as under :-

SN	Name of work	Amt of earnest Money	Cost of Tender from with GST	stipulated period of completion	Last Date & time of receiving of tenders
1.	Appointment of Agency for consultation services for Electrical Connection Plannings of HO Building /all Branches in M.P./Training College/ Guest House	Rs. 50,000/-	2360/-	6 months	22/03/2025 3.00 p.m.

- 1- Eligible tenderers can purchase the tender document on payment of requisite amount through online from 01.03.2025 to 21.03.2025 during office hours i.e. 10.30 AM to 5.30 PM from Website <http://www.mptenders.gov.in>.
- 2- The details of NIT can be viewed on our website www.apexbankmp.in

Incharge Managing Director

other conditions :-

1. Earnest money should be paid through M.P. e-Procurement portal <http://www.mptenders.gov.in> EMD in any other form will not acceptable.
2. For those tenderers who have not paid earnest money their tenders will not be opened.
3. The Technical Bid will be opened on 25.03.2025 at 4.00 PM and The Financial Bid opened on 28.03.2025.
4. The Bank reserves its rights to reject any or all the tenders without assigning any reason.

Incharge Managing Director

Proposal For Appointment of Agency for Consultation/Services for Electrical Connections Planning for Bank

Background

The Bank has various Apex Level banking institutions with several branches spread across Madhya Pradesh. The Bank has about 30 electrical connections of Apex banks/ Branches from the 3 Electricity distribution companies in Madhya Pradesh. Power is a significant expenditure. Appropriate system would not only reduce the capital expenditure but would also enhance efficiency and reliability. Bank as such proposes to receive consultation/services which leverages advanced technology of AI/ML for optimum Electrical Connections planning.

In order to fulfil these requirements, the department proposes to engage services of an agency where in consultant charges shall be given and rest the selected Agency shall receive from sharing of financial benefit defined in “Electrical bills management”. Therefore, Bank is inviting proposal from eligible bidders based on terms and conditions of this RFP documents.

1. Objective:

To engage the services of an agency for AI/ML based Electrical Connections Planning of Department of Bank.

2. Bid Data Sheet (Schedule of RFP):

1.	RFP Reference	Nil
2.	Nature of Work	RFP for Appointment of Agency for Consultation/ Services for Electrical Connections Planning for Bank
3.	Proposals Invited by	M.P. Rajya Sahakari Bank Maryadit (Head Office) T.T. Nagar, New Market, Bhopal (M.P.) Pin 4620003 Phone – 0755-2674701
4.	Start Date for Submission of Proposals	From 01/03/2025 at 10:30 AM
5.	Last Date for Submission of Proposals	22/03/2025 till 4:00 PM
6.	Date of Opening of PQ cum Technical Bid	25/03/2025 at 4:00 PM
7.	Date of Opening of Financial Proposals	28/03/2025 at 11.30 AM
8.	Place of Submission & Opening of Proposals	Online on https://mptenders.gov.in/
9.	Cost of Document	Rs. 2,360/- (including GST) nonrefundable

3. Terms & Conditions:

- 3.1. The last date of submission of bid is as mentioned in the Bid Data Sheet. The tender document can be downloaded from Madhya Pradesh E-Procurement website: <https://mptenders.gov.in> the bidders are required to submit tender document fee & EMD in the form of e-payment through e-procurement portal <https://mptenders.gov.in> at the time of submission of tender.
- 3.2. The bid is non-transferable.
- 3.3. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 3.4. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
- 3.5. Amendment of Bidding Documents (Corrigendum)
 - At any time prior to the deadline for submission of bids, Bank may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents. The prospective respondents having received the RFP shall be notified of the amendments through website and such amendments shall be binding upon them.
 - The corrigendum will be published on website eProcurement portal : <https://mptenders.gov.in>
- 3.6. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids Bank, at its discretion, may extend the deadline for the submission of bids.
- 3.7. Bid Currency: Prices shall be quoted in Indian Rupees only.
- 3.8. The Bidder will have to submit non refundable Bid Processing Fees of Rs. 2,360/- and Earnest Money Deposit (E.M.D.) of Rs. 50,000/- (Refundable) in the form of e-payment through E-Procurement <https://mptenders.gov.in> on or before the date and hours of opening of the bids.
- 3.9. MSEs (Micro & Small Enterprises) are exempted from submission of EMD in accordance with the provisions of PPP-2012 and Clause 40 of ITB. However, Traders/Dealers/ Distributors /Stockiest /Wholesaler are not entitled for exemption of EMD. The Government Departments/PSUs are also exempted from the payment of EMD. Further, DIPP/DPIIT Startups are also exempted from the payment of EMD.
- 3.10. The E.M.D. may be forfeited:
 - If bidder withdraws its bid during the period of bid validity.
 - If the successful bidder fails to sign the contract and submit Performance Bank Guarantee with the stipulated time.
 - In case the documents submitted or the information furnished by the bidder are found to be not genuine or false.
- 3.11. In case of non-receipt of Bid Processing fees and EMD as mentioned above within prescribed time the bid will be rejected by Bank as non-responsive.
- 3.12. Unsuccessful/Disqualified bidder's E.M.D. will be refunded.

- 3.13. The successful Bidder's E.M.D. will be returned upon issuing the Work order and submission of equal amount FDR jointly in favour of M.P. Rajya Sahakari Bank Maryadit Bhopal.
- 3.14. On award of contract for project execution, the Agency to submit performance bank guarantee (PBG) equal amount of 5% of cash support value (consultancy charges) towards the performance of subsequent activities in favor of "M.P. State Cooperative Bank Ltd.", payable at Bhopal. All charges whatsoever such as premium, commission, etc. with respect to the PBG shall be borne by the bidder. The PBG shall be valid for a period of 6 months from date of signing of agreement. The PBG is to be submitted within 30 days of the Letter of Award.
- 3.15. Application Submission: The application is to be submitted online only.
- 3.16. The financial proposal by the Agency shall be exclusive of the GST.
- 3.17. Late Bids: The bidder will not be able to submit the bid after final submission date and time.
- 3.18. Validity: The proposal shall remain valid for the period of 90 days from the last date of submission of the proposal as specified in this RFP. The proposal with validity of less than 90 days may be rejected as non-responsive. If required, Bank may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.
- 3.19. Bank reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.
- 3.20. Bank's Right to accept any Bid and to reject any or all Bids – Bank reserve the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.
- 3.21. Bidders can seek written clarifications at www.mptenders.gov.in with subject "Clarification on RFP for Appointment of Agency for Consultation/ Services for Electrical Connections Planning for Bank" at least 12 working days before the date of submission of Bid.
- 3.22. Duration of the Contract: The duration of the assignment would be for a period of 6 months from the date of execution of the Contract agreement or Letter of Award whichever is later. The project can be extended for 2 more years on the same terms of conditions of the original order on proportional rates upon mutual consent of both party.
- 3.23. Signing of Contract: The successful bidder shall execute an agreement within 15 days from the date of issuance of Letter of Intent (LoI) (or work order if LoI is not issued) with Department. In addition to terms and conditions being mentioned hereunder, all terms and conditions of the tender and corrigendum issued shall also be applicable for the contract. Subject to the order of precedence set forth in the agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory.

- 3.24. Governing Law: The Contract shall be governed by and interpreted in accordance with the laws of the State of Madhya Pradesh prevalent during & at the time of signing of contract. The courts in Bhopal shall have the jurisdiction.
- 3.25. Settlement of Disputes:
- If any dispute of any kind whatsoever arise between Bank and the successful bidder in connection with or arising out of the contract, including without prejudice to the generality of the foregoing, any question regarding its existence, validity or termination, the parties shall seek to resolve any such dispute or difference by mutual consultation.
 - If the parties fail to resolve such a dispute or difference by mutual consultation within 15 days, an appeal may be filed to the Managing Director of the bank.
 - If still unresolved in another 15 days then the dispute would be resolved as per Arbitration and Conciliation Act, 1996 and any statutory modification or re-enactment thereof; provided. The place of arbitration shall be Bhopal and all legal disputes are subject to the jurisdiction of courts at Bhopal.
 - The decision of an arbitrator or arbitrators, as the case may be, in such arbitration shall be final and binding upon the parties, and judgment thereon may be entered in any court having jurisdiction thereof or application may be made to such court for judicial acceptance of award and/or order of enforcement, as the case may be.
 - Each Party to the dispute shall appoint one Arbitrator each and the two Arbitrators shall appoint the third or the Presiding Arbitrator. The arbitration proceedings shall be conducted in the English language. The arbitration award shall be final and binding upon the Parties and judgment may be entered thereon, upon the application of either Party to a Court having jurisdiction.
 - In the event that this Agreement becomes subject to litigation/arbitration between the parties hereto, the parties agree that the prevailing party shall be entitled to an award of attorney's fees, costs, cost of preparing and presenting its case, and the cost of arbitration, including fees and expenses of the arbitrators, and the prevailing statutory interest from the other party.
- 3.26. Liability of the Agency: The Agency's liability under the Consultancy contract shall be limited to the amount of the contract value.
- 3.27. Force Majeure:
- I. Notwithstanding the provisions of conditions of contract, the successful bidder shall not be liable for forfeiture of its performance security or termination for default, if and to the extent that its' delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure.
 - II. For purpose of this clause, Force Majeure means an event beyond the control of the successful bidder and not involving the successful bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to acts of Department either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - III. If a Force Majeure situation arises, the successful bidder shall promptly notify Department in writing of such conditions and the cause thereof. Unless otherwise directed by Department in writing, the successful bidder shall continue to perform its obligations under the contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

- 3.28. Obligation of the Bank:
- Provide electricity bill of all connections for past 3 years as available.
 - Take swift action on basis of consultation and raise the matters with Discoms.
 - Permission to enter premises all the time during the currency of contract.

4. Pre-Qualification/Eligibility Criteria:

- 4.1. **Eligibility Criteria:** Only bidder meeting following Eligibility criteria will be considered for Technical Bid evaluation:

S. No.	Eligibility Criteria	Supporting Documents Required
1	The bidder must be a Proprietorship firm OR a Limited liability partnership (registered under the Limited Liability Partnership Act, 2002) OR a Private limited company (registered under Companies Registration Act 1956 or 2013) of India. Consortiums or Joint Ventures are not allowed.	Copy of Certificate of Incorporation
2	Experience: Bidder must be operating for the last three years as on last date of submission of bids.	Copy of Certificate of Incorporation Start Up firms having DIPP/DPIIT Certificate issued by Govt. of India are exempted from above criteria. The Startup firms have to invariably upload the DIPP/DPIIT certificate; in absence of such certificate their bid will be outrightly rejected.
3	Financial Turnover: Bidder must have minimum average annual turnover of Rs. 1 Crore in last 3 financial years (i.e. FY 2021-22, FY 2022-23, FY 2023-24)	Audited balance sheets for financial years (FY 2021-22, FY 2022-23, FY 2023-24). Start Up firms having DIPP/DPIIT Certificate issued by Govt. of India are exempted from this criteria. The Startup firms have to invariably upload the DIPP/DPIIT certificate; in absence of such certificate their bid will be outrightly rejected.
4	The Bidder must have an office in Bhopal(M.P.) or should open a Project Office within 30 days of receipt of Letter	Relevant documentary proof of office in Bhopal.

	of Intent/Award.	
5	The Bidder must not be blacklisted or debarred from participating in tender by any Central/State Govt./PSU.	Self-declaration in this regard by the authorized signatory of the bidder.
6	Bidder must be registered with the GST authorities.	Registration certificates

Note:

- The relevant documented proof specified for each of the points from point 1 to point 3 of above Eligibility table should be attached, proof of each point after writing the point number from Eligibility Criteria table.
- STARTUPS: RELAXATION OF PRIOR TURNOVER AND PRIOR EXPERIENCE FOR STARTUPS (AS DEFINED IN GAZETTE NOTIFICATION NO. D.L-33004/99 DATED 18.02.2016 AND 23.05.2017 OF MINISTRY OF COMMERCE AND INDUSTRY), AS AMENDED TIME TO TIME shall be applicable.**
- Prior turnover and prior experience as mentioned above shall not be required for all DIPP/DPIIT Startups [whether Micro & Small Enterprises (MSEs) or otherwise] subject to their meeting the quality and technical specifications specified in tender document.
- For availing the relaxation, bidder is required to submit requisite certificate towards Startup enterprise registration issued by DPIIT/DIPP, Ministry of Commerce.

4.2. Technical Evaluation Criteria:

Technical Proposals of only those bidders who satisfy Eligibility criteria will be evaluated. The evaluation committee shall evaluate the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub criteria, and point system specified. During process of evaluation of technical proposal, bidder may be required to make presentation on its proposal whose date & time will be intimated.

Technical bid will be evaluated on the basis of following criteria with maximum marks of 200. The marks for each criteria shall be as follows:-

S. No.	Criteria	Level	Marks	Max. Marks
1	Understanding of project, indicators approach and methodology		0-30	30
2	Demonstration of working of similar single product, comprising of android app and web modules, which can be used for Electrical connections field-survey.		0-30	30

S. No.	Criteria	Level	Marks	Max. Marks
3	Number of separate software projects, comprising of both ERP/web module and Mobile App, developed/executed for Central/State Govt./PSU in in the last 7 financial years.	1	15	30
		≥ 2	30	
4	<p>Bidder must have developed/executed at least one project, containing all three - Mobile App, ERP/Web module and Artificial Intelligence/ Machine Learning, for any Central/State Govt./PSU in India in the last 7 financial years.</p> <p>Note: The Artificial Intelligence should be for data processing and not image processing segment.</p>			50
		and if developed/executed for Electrical Cell of any Central/State Govt. department OR for any Govt. Power Utility	25	
		and if Artificial Intelligence / Machine Learning used/ processed/analyse d meter/billing data of electrical connections during project for Electrical Cell of any Central/State Govt. department OR for any Govt. Electricity Distribution Utility (Discom) in India	50	
5	Bidder must have developed at least one software project, for any Discom or collaborated with any Discom in the last 7 financial years, where billing/ meter data of electrical connections was used/ processed/ analysed (so that bidder would have experienced Discom procedures, Electricity Act, Tariff code and bills).		25	25
6	<p>Bidder must have developed at least one software project in the last 7 financial years</p> <ul style="list-style-type: none"> for Department of Cooperation of any state in India <p>OR</p>		25	25

S. No.	Criteria	Level	Marks	Max. Marks
	• for any department in Madhya Pradesh			
7	The bidder must have received at least one Appreciation/Recommendation/Merit Certificate/Letter for any successful executed software project for any Central/State Govt./ PSU in India in the last 7 financial years.		10	10
	Total		200	200

Note: Points 1 & 2 are to be covered in Technical presentation whereas documentary proof of Points 3 to 7 are to be submitted. Copy of Work Order / Completion Certificate / Performance letter/report OR Pilot letter/order/recommendation/report/completion certificate or relevant proof are documentary proof that will be considered. No undertaking in place of documentary proof is acceptable.

Experience as System Integrator or minor/non-lead partner in any given project shall not be considered to fulfil any of the above criteria.

5. Criteria for Evaluation:

5.1. Short Listing of Bidders for Technical evaluation:

To qualify technically, the bidders have to score minimum of 150 marks in Technical evaluation to be considered responsive for Financial Evaluation. If the number of such responsive bidders is less than three, then the department may in its sole discretion pre-qualify the bidders whose technical marks is less than 150 in decreasing order of marks so as to make total number of qualified bidders at most three. Those Bidders who have been qualified in technical evaluation their financial Bid will be opened only.

5.2. Evaluation of Financial Proposal:

The Financial score of the bidder will be calculated as per table below:

Financial Bid Item	Factor	Bid % Rate (C)
1	0.1	A
2	0.9	B

- The financial proposals of the technically qualified bidders will be opened in presence of those bidders or their representatives whose bids are shortlisted for financial evaluation.
- The variables A, B are the % rate that a bidder quoted in Financial bid w.r.t each Item No. given in the table above. Hence, Variable A corresponds to Item 1, B to Item 2.

- Blended/ Normalised financial bid rate (Nf) = (0.1*A) + (0.9*B)
- The bidder who has the lowest Blended/Normalised financial bid rate (Nf_{low}) will get highest Financial score of 100.
- The Financial score of other bidder (Sf) for respective Blended/ Normalised financial bid rate (Nf) will be calculated as per the formula given below if Nf_{low} has the lowest Blended/Normalised financial bid rate.

$$Sf = (Nf_{low} / Nf) * 100$$

Where:

Sf is financial score of particular bidder

A is Financial Bid % rate for Item 1 for a particular bidder

B is Financial Bid % rate for Item 2 for a particular bidder

Nf_{low} is lowest Blended/Normalised financial bid rate

Nf is Blended/Normalised financial bid rate of particular bidder

5.3. Combined Evaluation:

- Due to project's scope being highly technical in nature in domains of Energy as well as new technologies like AI/ML, the evaluation of the bids will be based on the Quality Cum Cost Basis (QCCB) Method.
- Evaluation of financial bids will lead to selection of vendor after calculation of Combined bid score (Cb) by adding scores of technical and financial proposals with respective weightages i.e. 0.8 for technical bid and 0.2 for financial bid. The bidder securing the highest Combined bid score (Cb) will be adjusted as the most responsive bidder for award of the project.
- Formula for Combined bid score (Cb) of particular bidder will be as follows:

$$Cb = 0.8 (T) + 0.2 (Sf)$$

Where:

Cb is Combined score of particular bidder

T is Technical marks of particular bidder

Sf is financial score of particular bidder

Bid conflict: In case 2 or more bidders have same Cb, then the bidder with highest technical points (T) among them will be considered for award of job. However, if they also end-up having same technical points (T) then the bidder among them with DIPP/DPIIT startup certification will be considered for award of job. However, if they also end-up having same certification then their experience in developing similar products for government departments will be considered.

6. Scope of Work:

Electrical connections planning:

I. Electrical connections management:

- a. Within contract period, provide mobile-based ERP (containing android app and web modules) for use by officers to conduct field-survey of appropriate/selected Electrical connections/meters.
- b. Within contract period, provide web module for use to monitor & update status of action taken for connections for which consultation/suggestion was provided by vendor.

Android app, web/ERP modules and AI/ML system will be developed, hosted, deployed by vendor on their own infrastructure/server within 60 days of receiving complete data from Bank and will be provided as a service for use for remaining contract period.

II. Electrical bills management:

a. Electrical bill recurring benefit:

Using results/insights derived from use of Artificial Intelligence/Machine Learning on historic billing/meter data of connections, provide consultation as a service for appropriate/selected Electrical connections. Based on consultation provided for an individual connection, vendor will, along with invoice, furnish calculation/analysis sheet of reduction in any component of bill like fixed charge, energy charge etc. or any other benefit and the resulting estimated annual financial benefit amount that would start after appropriate action is taken by Bank. Invoice amount will be: $(\text{BOQ item 1 Rate in \%}) \times (\text{estimated annual financial benefit amount})$.

b. Electrical bill correction:

Provide consultation for appropriate/selected Electrical connections for correction (where applicable as per the Discom tariff schedule) of past individual, Electrical bills/assessment or demand/penalty from Discom's Vigilance checking, which can be appropriately represented/contested with Discom. Based on consultation provided vendor will, along with invoice, furnish calculation/analysis sheet of bill correction or any other benefit and the resulting estimated financial benefit amount that would occur after appropriate action is taken by Bank. Invoice amount will be: $(\text{BOQ item 1 Rate in \%}) \times (\text{estimated financial benefit})$.

Note: Within 7 working days, Bank will submit relevant letter/application in Discom's concerned area office for taking requisite action as per consultation/suggestion provided by vendor in above a/b. At time of SRS finalization, after work order award and receiving connection meter/billing data, formats of calculation/analysis sheets of individual types and resulting invoice type with example will be provided by vendor and on its basis approval will be provided by Bank within 7 days. For any remaining types of cases or any format corrections, calculation/analysis sheets formats and resulting invoice type with example shall be submitted by vendor as and when such need arises and on its basis approval will be provided by Bank within 7 days. Vendor will furnish the invoices as per BOQ rates and item type.

7. Payment Terms:

The payment shall be of two types:

A. For consultancy charges.

S. No	Payment Amount	Remark
1	10% of the Cash support	Within 15 Days of signing of agreement or Work Order award
2	40% of the Cash support	At time of providing credentials of mobile-based ERP for field survey
3	50% of the Cash support	At time of providing credentials of web-module for monitoring & updating status of action taken by officers for connections for which consultation/suggestion provided

B. Financial Bid :

S. No	Payment Amount	Remark
1.	70% of the invoice amount as per BOQ item 1	Within 7 days of submission of invoice with calculation/analysis sheet by vendor
2.	30% of the invoice amount as per BOQ item 1	Within 7 days of realisation of benefit/amount from Discom for revision of individual bill/assessment/penalty/demand or recurring reduction in any component of bill or any other benefit

8. Annexures:

Annexure A: Bid Cover Letter

{To be submitted on the letter head of the bidder}

To,
The Managing Director
M.P. Rajya Sahakari Bank Maryadit
Head Office, T.T. Nagar, Bhopal

Dear Sir,
We, the undersigned, offer Proposal for _____ (RFP) in accordance with your RFP dated We are hereby submitting our proposal as per the requirements mentioned in the RFP.

We hereby declare that:

- i. All the information and statements made in this proposal are true and we accept that any misinterpretation or misrepresentation contained in this proposal may lead to our disqualification by the Client.
- ii. We meet the eligibility requirements as stated in this RFP and we confirm our understanding of our obligation to abide by the policy in regard to corrupt and fraudulent practices.
- iii. Our proposal is binding upon us and subject to any modifications/ amendments RCS office made before the date of submission.
- iv. We understand that the Client is not bound to accept any proposal that the Client receives.

Thanking you,
Authorized Signature {In full and initials
with Seal}:
Name and Title of Signatory:
Name of Bidder (Agency/ Company's name):
In the capacity of:
Address:
Contact information (phone and e-mail):
Date& Time: _____
Place: _____

Annexure B: Checklist for Eligibility / Qualification Criteria

Compliance

SN	Basic Requirement	Eligibility Criteria	Document Required	Ref. Page No. of Document submitted by Bidder
1	<<PQ Criteria 1>>	<<PQ Criteria 1>>	<<PQ Criteria 1>>	<< Mention Certificate/ Project name along with page no. in the bid >>
2	<<PQ Criteria 2>>	<<PQ Criteria 2>>	<<PQ Criteria 2>>	<< Mention Certificate/ Project name along with page no. in the bid >>

Note: Kindly use separate row for each PQ criteria.

Annexure C: Agency/ Company information

Following are the particulars of our organization:

S. No.	Description	Details (To be filled by the bidder)
1	Name of the bidder	
2	Regional official address (in Madhya Pradesh, if any)	
3	Phone No. and Fax No.	
4	Registered Headquarters Address	
5	Phone No. and Fax No.	
6	Web Site Address	
7	Details of Agency's Registration (Please enclose copy of the registration document)	
8	Name of Registration Authority	
9	Registration Number and Year of Registration	
10	Goods and Service Tax Registration No.	
11	Permanent Account Number (PAN)	
12	Annual Turnover during last three financial years	
12.1	2021-22	
12.2	2022-23	
12.3	2023-24	

**Note: Separate sheets and additional details may be attached wherever necessary
For startups, write NA for turnover**

Annexure D: Financial Bid Covering Letter

(Please note - This format is only to be submitted in Financial Bid available on MP Tender portal (www.mptenders.gov.in). No copies of filled financial bid shall be submitted with PQ cum Technical bid; else the bid shall be rejected.)

To,
The Managing Director
M.P. Rajya Sahakari Bank Maryadit
Head Office, T.T. Nagar, Bhopal

Date: __/__/2025

Sub: Financial Proposal for Appointment of Agency for Consultation/Services for Electrical Connections Planning

Ref: NIT No.: _____ Dated: _____

Dear Sir,

- a) I/We, the undersigned proposer, having read & examined in detail, the Bidding Document, the receipt of which is hereby duly acknowledged. I/ we, the undersigned, offer our best commercial rates to provide services of Technical Team with the said tender documents and in accordance with the schedule of Prices indicated in the Price Bid and made part of this Tender.
- b) If our Bid is accepted, we undertake to complete the project within the scheduled time lines.
- c) We confirm that this offer is valid for 180 from the date of submission of the bid of to the M.P. Rajya Sahakari Bank Maryadit, Bhopal.
- d) This Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.
- e) We agree that the Bank office Bhopal is not bound to accept the lowest Bid or any Bid, or the M.P. Rajya Sahakari Bank Maryadit, Bhopal. office may reject all bids.
- f) I/We agree to all the terms & conditions as mentioned above & in the bidding document and submit that we have not submitted any deviations in this regard.

Dated this.....by2025

Name of Bidder (Agency/ Company's name):

Authorised Signatory (Name)

Phone Number including Mobile Number:

E-mail:

Annexure E: Financial Bid Format

S. No	Particulars	Unit	Rate (C)	Benefits amount
1	Rate for Electrical bills management i.e. benefits/ reduction in any component of bill, correction of Electrical bills / assessment / penalty / demand, any other benefits*	%		Benefits amount from reduction in any component of bill, correction of an old bill / assessment / penalty / demand of a particular connection from consultation, any other benefits*
2	Cash support (Consultancy Charges)	%		Total of Annual Electricity bills of all connections (Rs. 1 CR)

*For instances with only one-time benefit including but not limited to correction of an old bill / assessment / penalty / demand, benefit amount will be the lump sum amount as per calculation sheet furnished by vendor. Whereas for instances with ongoing/recurrent benefit including but not limited to reduction in any component of bill like fixed charge or energy charge etc. for a connection, benefit amount will be the annual benefits expected in the next 12 months for a connection as per calculation sheet furnished by vendor. Vendor's payment/share will be the above bid Rate (percentage) in BOQ item 1 of the benefit amount as per calculation sheet furnished by vendor for each connection/instance.

Terms & Conditions: -

- The yellow highlighted portion shall only be filled by the bidder.
- The Bidder is required to quote prices inclusive of cost of incidental services, applicable taxes and duties, exclusive of GST which shall be paid as per the prevailing rates.